



ATTENTION OWNER(S) ESPANA – BCS 3437

Short Term Rental – Registration

Hello Espana Owners,

As per the Owners directives at Annual General Meeting the Strata Council is asking all Owners to complete the new STR (Short-Term Rental Registration) form. Copies are also available at the Concierge desk located at 689 Abbott or on the Espana's website at www.espanacondos.com to download and print.

The new short-term rental registration form must be returned to the PQ Office by January 15, 2020. For your convenience they can be dropped off at the Concierge's desk at 689 Abbott St.

As approved at the Annual General Meeting the new STR Registration Fee is \$400 please see approved bylaw below:

(viii) the resident pays to the strata corporation annual fee of \$400.00 for the use of the common property by the short-term accommodation occupant of their strata lot;

If you have further questions, you can contact the Concierge's desk or e-mail Senior Property Manager, Paul Kral at pkral@pacificquorum.com.

Thank You for your cooperation!!

Strata Council & Management

WWW.PACIFICQUORUM.COM

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FORM STR

Short-Term Accommodation Registration Form

All owners need to complete and sign this form.

STRATA LOT # _____ SUITE NUMBER# _____ TOWER: A / B / C

WILL YOU BE HOSTING SHORT-TERM RENTALS IN YOUR STRATA LOT:

- ☐ NO
☐ YES (FILL IN INFORMATION BELOW)

HOST CONTACT INFORMATION:

NAME: _____ TEL: _____
EMAIL: _____

REQUIRED ATTACHMENTS:

- ☐ COPY OF SHORT-TERM RENTAL BUSINESS LICENSE
☐ COPY OF INSURANCE DECLARATION PAGE

ESTIMATED LENGTH OF OPERATION: _____ NIGHTS PER CALENDAR YEAR

BOOKING PLATFORM: _____

IMPORTANT NOTICE:

As part of the application for approval under bylaw 4.7 (b) (vi), please fill out Form STR (Short-Term Accommodation Registration Form) with the Espana Concierge, pay a \$400.00 annual registration fee (a cheque payable to BCS 3437), and provide copies of your short-term rental business license and proof of home insurance covering your strata lot for the purposes of short-term accommodation and proof of general liability insurance.

As a reminder, owners are responsible for providing each short-term occupant of their strata lot a copy of the bylaws and rules of the strata corporation prior to each short-term occupant licensing the use of part or all of the strata lot. Furthermore, owners are responsible for any fines incurred.

SIGNATURE OF OWNER: _____

ACKNOWLEDGED THIS _____ **DAY OF** _____, 201____.

SUBMIT COMPLETED FORM TO APPLICABLE PACIFIC QUORUM OFFICE VIA FAX, EMAIL OR MAIL
PRIOR TO LISTING YOUR SUITE (IF BYLAWS PERMIT)

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